



Functions of the Monographic Coordinator of the *REEC*

The figure of Monographic Coordinator for the *REEC* consists of one, two or a maximum of three scholars of renown and prestige within the comparativist scientific community of research in the field of International and Comparative Education. In its endeavor to both open the convocation to a greater number of applicants and bolster the international orientation of our publication, the journal welcomes Monographic Coordinator/s from different countries and university institutions. The Monographic Coordinator/s of the *REEC* must commit to carrying out the following **functions and duties**:

1. Designing a *call for papers* in Spanish and in English (academic draft) on a subject of relevance and priority in the comparativist field, one that poses an epistemological challenge or that involves a topic from the new research agenda in International and Comparative Education and contributes to the continued reconceptualization of our discipline. The proposal should contain the following elements and structure: Title, Monographic Coordinator/s, approach, descriptors, brief CV of the Coordinator/s, instructions and submissions of the proposal/s and key dates.
2. Proposing an agreed-to number of specific reviewers, ensuring that these reviewers meet the journal's scientific standards and that they are committed to forming part of the publication's roster of external reviewers.
3. Assuring the timely submission of the different authors' contributions to the Monographic and ensuring that these articles conform to the formal stipulations described in the *REEC* website's "Guidelines for authors", as well as working within the time frames agreed upon with the *REEC* Editorial Board.
4. Attending the **virtual meetings** held with the *REEC* Editorial Board (Chief Editors and Secretaries) and scrupulously meeting publication deadlines, punctuality being a vital part of our journal's operation.

5. Participating, together with the *REEC* Editorial Board, in the **editorial decisions** taken after the review process has finished, regarding which manuscripts are to be published in the Monographic.
6. Drafting a **Presentation** or **Editorial** for the **Monographic**. Along with this brief text, whose extension shall be determined upon closure of the issue, the Coordinator/s may write brief commentaries on the different articles that comprise the Monographic.
7. When a proposal for a Monographic has been accepted by the *REEC* Editorial Board and the *SEEC* Board of Directors, the Coordinator/s will sign a **Collaboration Agreement** in which both parts, *REEC* Editors and Monographic Coordinators, agree to fulfil their established obligations.